



St. Michael Catholic School

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September 2023

Dear Parents/Guardians:

We are beginning the process of organizing the St. Michael Catholic School Advisory Council (parent council) for the upcoming school year, 2023-2024. The Waterloo Catholic District School Board and St. Michael School both recognize that education is a shared responsibility involving staff, students and their families, and members of the parish and wider community.

The purpose of the Catholic School Advisory Council is to improve pupil achievement and to enhance the accountability of the education system through the active participation of parents. It is intended that a site-based Catholic School Council will provide a forum for people interested in education to work cooperatively together to develop common goals for the school community. The Council is composed of parents, teacher representatives, a community and/or parish representative and the principal.

Consistent with Board policy, a person is qualified to vote in an election of parent members of the School Council if she/he is a parent of a pupil enrolled at the school.

The term of office for School Council members is one year, from September to September. Parents may be councillors in subsequent years.

Council will hold a minimum of four public meetings during the school year. Meetings cannot be held unless a majority of the current members of Council are present and the majority of those present must be parents.

Upon election, the St. Michael School Council will set priorities for the current year. If necessary, the election of specific positions will take place at the September School Council meeting. I encourage you to consider sharing your talents and gifts by being one of the parent members of the 2023/24 Catholic School Advisory Council. A nomination form is attached to this letter. All nominations may be emailed to michelyn.routhier@wcdsb.ca by September 11, 2023. Our first meeting will take place on: Tuesday, September 12th at 6:00 p.m. in the St. Michael Learning Commons.

Thank you for your consideration.

